



# Russell Lea Public School P&C

Lithgow Street, Russell Lea NSW 2046. Phone: 9713 8267 [www.russelllea-p.schools.nsw.edu.au](http://www.russelllea-p.schools.nsw.edu.au)

## General Meeting Agenda

10 December 2019

1. Welcome members and guests
2. Minutes of previous meetings
3. Matters arising
4. Correspondence
5. Reports
  - 5.1. Principal
  - 5.2. Treasurer
  - 5.3. Social
  - 5.4. OOSH
  - 5.5. Uniform
6. Updates:
7. Discussion items:
8. General Business

## Meeting Attendance

Executive			
President	1. Jacqui Manning	Treasurer	2. Amando Buenaventura
Vice President	3. Narelle Horton	Vice President	4. Liz Maniscalco
Secretary (chair)	5. Sonia Screpis		6.
Members 2019			
7.	8.	9.	10.
11.	12.	13.	14.
15.	16.	17.	18.
Guests			
19.	20.	21.	22.

## Apologies

Justine O'Hara  
Liz Maniscalco  
Gwenno Hopkin

1. Welcome
  - Meeting opened at 08:28pm
2. Minutes of previous meeting

Motion	M101219-1	That the P&C pass the previous minutes without amendment	
Moved		Seconded	Outcome
Jacqui Manning		Debbie Bell	Carried

3. Matters arising
  - Nil

4. Correspondence

IN	P&C Federation Notice of adjustment to insurance	OUT	Nil
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5. Reports

5.1 Principal

School building

- Dan and the school is still working through defects associated with the building of the school. Sign off will be carried over until this is resolved
- One of the items that will not be delivered due to budget constraints will be the artwork at the entrance. The school will work with the school community to determine the best approach going forward

Enrolments for 2020

- Enrolments look to have secured 13 teachers in the new year and the school will continue to look at the best mix of classes and stages
- Completed EOI process for teaches with some of the existing staff looking to secure permanent positions
- Opportunities are also open for higher duties positions – 2 of which have been filled from existing ranks

5.2 President's report

- Noted the school disco

5.3 Treasurer's report

- See attached treasurer's report
- Financial report as at 30 November
- Fete committee prepared a P&L (included in monthly report)
  - Some revenue items yet to be submitted
  - Outstanding sponsorship pledges from Audi and Warwick Williams – fete committee to follow up
  - Total income from the Fete is \$85,144
  - Expenses (some to still come in)
  - Profit looks to be approximately \$55,275

Motion	M121119-4	That the P&C provide funding for up to \$300 for a pizza party for the winning classes in the raffle.	
Moved		Seconded	Outcome
Lindsay Springall		Narelle Horton	Carried

# Meeting Minutes

## 10 December 2019

Location: School Library, Lithgow St Russell Lea

Russell Lea Public School  
P&C Association  
Chair: - Jacqui Manning

### 5.4 Sub committees

1. Uniform shop (Michelle)
  - No report
2. OOSH (Davina Kite)
  - Noted a parent concern regarding an incident where consequences of behaviours demonstrated seemed out of context
  - The school and Weldon have been informed and there is confidence that the department and Weldon guidelines have been followed
  - The school and Weldon will continue to monitor
  - Query raised regarding separate play spaces for younger kids in the future and while an adjustment period may be observed early in the new year the long-term plan would be to
  - Query raised regarding drop off and pick up with cars double-parked and other unsafe activities. Agreed a notice should be issued in the P&C newsletter and writing to council.

Motion	M101219-2	That the P&C investigate options to fund traffic management signage.	
Moved		Seconded	Outcome
Jacqui Manning		Narelle Horton	Carried

3. Canteen (Laura Woodall)
  - No report
4. Social Committee (Laura Woodall)
  - No report

### 6. Updates

#### 6.1 Disco

- Costs were covered
- Noted lines for the pizza truck were quite long with the Pizza supplier operating with less ovens than required
- To be factored in to planning for future events
- Looking at options to expand the stage area and PA for the COLA.
- Current options are to hire these facilities in spaces that can accommodate larger numbers at whole school assemblies and events such as the disco
- School will be sponsoring 4 koalas as a result of the initiative organised at the disco
- Remaining money will be funding trees for koalas
- Special thanks to Miss Danielle to run the performance at 7.45 and thanks to all those that volunteered on the night
- Note from Mrs G with thanks to parents who assisted with rubbish and noting that future events would benefit from initiatives to ensure recyclable waste is not co-mingled
- Thanks also to the teachers that attended.

### 7. Discussion items

- Continue with the annual

Motion	M101219-3	That the P&C continue to support Stewart House for an annual contribution of \$1000.	
Moved		Seconded	Outcome
Jacqui Manning		Narelle Horton	Carried

- Dan noted further investigations have been underway in the school into options to support Looking at Maths Space (\$20 per student) and Literacy Planet (approx. \$16.00 per student) as online support tools for as well as Mathletics (approximately \$12.00 per student) to be retained for Kindy
- Noted application of visible learning through apps such as See Saw and Class Dojo is inconsistent
- Thanks to (get teachers from Dan) for the investigation and effort in comparing sites

**Meeting Minutes**  
**10 December 2019**

**Location: School Library, Lithgow St Russell Lea**

**Russell Lea Public School**  
**P&C Association**

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Motion	M101219-4	That the P&C continue to provide funding for Mathletics (Kindy only) and add funding for this year to include Maths Space and Literacy Planet \$for a total sum of \$11,500	
Moved		Seconded	Outcome
Jacqui Manning		Narelle Horton	Carried

- Proposal made to continue the direct school support.

Motion	M101219-5	That the school continue to provide direct school support for other expenses of \$23,000	
Moved		Seconded	Outcome
Jacqui Manning		Laura Woodall	Carried

**8. General business**

- Year 6 activities including end of year celebrations, dinner, art show – parents advised to bring tissues

**9. Meeting Closed (9:31am)**

**10. Next Meeting:**

The next P&C General meeting will be held on Tuesday 10 December 2019, 7.30pm, in the school library, Russell Lea Public School, Lithgow St, Russell Lea.

**11. Matters Arising for 2020**

Quote for mounting the painting of Mrs Pike in the Library or another suitable location